

COURSE TEMPLATE

Application Details	
*Category	INDUSTRY_SPECIFIC
*Focus Area/Industry	CONSTRUCTION
*Sector	Other specialized construction activitie

Course Details			
*Course Name	Autodesk Construction Cloud - Cost Management (5 Days)		
*Course Overview	<p>This training provides a detailed introduction to Autodesk Construction Cloud (ACC) Cost Management, focusing on its features and tools designed to streamline project cost control and enhance collaboration. Participants will learn how to manage budgets, contracts, change orders, and payment applications effectively within the ACC platform.</p> <p>The course emphasizes practical applications, enabling participants to integrate cost management processes into their project workflows. It equips users with the essential skills to optimize cost management in construction projects.</p>	*Course Objective	<p>The course aims to equip participants with the knowledge and skills to effectively use Autodesk Construction Cloud (ACC) Cost Management for managing budgets, contracts, change orders, and forecasts, while streamlining workflows and enhancing collaboration in project cost management.</p>
*Target Group (By designation)	Contract Executive	Minimum Training Requirement (If any)	

*Course Learning Outcome (CLO)	*CLO Statement		*Learning Domain
	Upon completion of this course, participants will be able to:		
	CLO 1	Understand the key features and tools within the ACC platform for cost management.	Knowledge - Level 5
	CLO 2	Create, track, and update project budgets within ACC, ensuring accurate financial oversight.	Skill - Level 4
	CLO 3	Manage and process contracts and change orders to maintain project alignment and financial control.	Skill - Level 4
	CLO 4	Create and update cost forecasts to predict future expenditures and optimize project budgets.	Skill - Level 4
	CLO 5	Generate and review payment applications, integrating with approval workflows for smooth processing.	Skill - Level 4
	CLO 6		Please choose one
	CLO 7		Please choose one
	CLO 8		Please choose one
	CLO 9		Please choose one
	CLO 10		Please choose one

Mapping of Training Modules and CLO					
*Module	*CLO	*Theory Duration (Hours)	*Practical Duration (Hours)	Total Hours	Practical Elements (if any)
1. Settings <ul style="list-style-type: none">- Configure settings for Budget, Cost, Change Order, Forecast and Permission tools- Setup Approval Workflow- Setup Document Templates- Add Project Member- Folder Structure- File Permission Settings- Upload and Download Files	1		7	7	
2. Budget <ul style="list-style-type: none">- Import Budget Item- Configure Budget Overview Columns- Setup Main Contract- Setup Schedule of Work- Configure details in the Details Panel- Create Budget Payment Application- Generate Document Template- Approval Workflow	2,5		7	7	
3. Cost <ul style="list-style-type: none">- Import Contract Item- Link to Budget Item- Setup Schedule of Work- Configure Details in the Details Panel- Create Cost Payment Application- Generate Document Template- Import Expense Item- Approval Workflow	3,5		7	7	
4. Forecast <ul style="list-style-type: none">- Import Work Program- Link Work Activity to Budget Item- Configure Cost Distribution for Planned Items- Configure Cash Flow Analysis Chart- Create Tracking Items	4		4	4	
5. Change Order <ul style="list-style-type: none">- Create Potential Change Order- Link Change Order to Budget Item or Contract Item- Send Request for Quotation to Recipient- Create Change Order Request- Create Owner Change Order- Create Subcontract Change Order- Generate Document Template- Approval Workflow- Attach to Budget or Cost Payment Application	3,5				
			7	7	

				0	
				0	
				0	
				0	
				0	
				0	
Total Hours		0	35	35	
		Grand Total Hours		35	

PRACTICAL CENTRIC:

N/A

Mapping of CLO with Training Strategies and Assessment Method

*CLO	*Training Strategy	*Assessment Method	*Assessment Weightage (%)
CLO 1	Hands-on	Demonstration	20
CLO 2	Hands-on	Demonstration	20
CLO 3	Hands-on	Demonstration	20
CLO 4	Hands-on	Demonstration	20
CLO 5	Hands-on	Demonstration	20
	Please choose one	Please choose one	
	Please choose one	Please choose one	
	Please choose one	Please choose one	
	Please choose one	Please choose one	
	Please choose one	Please choose one	
Total Weightage			100

Note:

- *compulsory field to be filled.
- Fill the course details carefully in this excel document (soft copy) and submit this template via online submission form